



Town of Plymouth

124 EAST WATER - PLYMOUTH, NORTH CAROLINA 27962

TELEPHONE: (252) 793-9101

FAX: (252) 793-6738

REQUEST FOR PERMIT

(Please allow a minimum of five business days for processing)

APPLICANT NAME: _____ HOME PHONE: _____

BUSINESS PHONE: _____ CELL PHONE _____

ORGANIZATION NAME: _____

DATE OF EVENT: _____ START TIME OF EVENT: _____

END TIME OF EVENT: _____

TYPE OF PERMIT: PARK USE: _____ PARADE _____ STREET CLOSING _____

OTHER: _____

(Show parade routes or location of street closings)

If permit is park use, indicate which park:

PLUMBLEE (Pettigrew) _____ RIVERLIGHT (Lighthouse) _____

FLOWER'S _____ Museum Side or Field Side (circle one) PETE BELL _____

BULHEAD _____ (Behind Police Department) WILSON STREET BALL FIELD _____

TOWN SERVICES REQUESTED: _____ BATHROOMS UNLOCKED (Flower's Park Only)

There is no permit charge; however, please read and initial the following:

I understand that:

I will clean up and remove any decorations immediately after usage; and agree to pay The Town of Plymouth \$150.00 if the Town has to clean up the area _____

All trash cans will be moved to the roadside curb with the lid secured _____

Access to any public facility by the general public will not be blocked _____

Applicant understands that the Town makes no guarantees on exclusive use of the facility and grounds _____

Chairs are allowed to be set up but must not impede the flow of public access _____

Music and other amplified sound are not permitted if it results in complaints or is deemed to be excessive in the sole judgment of Town staff or any law enforcement officer. All speakers and/or amplifiers must be turned away from residential properties and face the river. _____

***** THIS PERMIT MUST BE AVAILABLE AT THE EVENT SO AS TO BE SHOWN TO ANY LAW ENFORCEMENT OFFICER OR TOWN STAFF UPON REQUEST. IF THERE IS NOT PERMIT READILY AVAILABLE WHEN REQUESTED, THEN THE EVENT MAY BE ORDERED TO BE SHUT DOWN AND PARTICIPANTS MUST LEAVE THE PARK.** _____

Applicant Signature

Date

APPROVED BY:

CHIEF OF POLICE

DATE

PUBLIC WORKS DIRECTOR

DATE

OTHER CONSIDERATIONS/RESTRICTIONS: _____

