



# TOWN OF PLYMOUTH COUNCIL MEETING AGENDA

Monday, February 12, 2024

7:00 P.M.

132 E. Water Street

and VIA Zoom

(see instructions below for Zoom participation  
information)

## I. CALL TO ORDER

A. Opening Prayer/Moment of Reflection

B. Pledge of Allegiance

## II. APPROVAL OF THE AGENDA

## III. PRESENTATIONS TO COUNCIL

A. Life Saving Awards

B. Jeff Best, CPA

- 1) Presentation of 2022-2023 Fiscal Year Audit.
- 2) Acceptance of 2022-2023 Fiscal Year Audit.
- 3) Consideration to Authorize Execution of the Proposed Amendment to the Contract with Jeff Best, CPA to Provide Auditing Services for 2022-2023 Fiscal Year as required by the Local Government Commission.

C. Washinton County - Introduction of Newly Appointed Assistant County Manager.

D. Washington County – Distribution of Tax Payments on Foreclosed Properties.

## IV. PUBLIC COMMENT

For a meeting held via Zoom, comments may be submitted in writing at [publiccomment@visitplymouthnc.com](mailto:publiccomment@visitplymouthnc.com), (please note in the subject line “public comment”) and will be read into the record if received by 3:00 p.m. on the day of the meeting. If you wish to be recognized for a live public comment, please register your intent to do so by emailing the Town Clerk at [publiccomment@visitplymouthnc.com](mailto:publiccomment@visitplymouthnc.com) by 3:00 p.m. on the day of the meeting.

Plymouth Town Council Regular Meeting  
February 12, 2024 7:00 p.m. Eastern Time (US  
and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85401069644?pwd=cATkR3MSKbf2iSUFQMUM9gSXMxcGD0.1>

**Meeting ID: 854 0106 9644**

**Passcode: 719729**

One tap mobile

+16469313860,,85401069644#,,,,\*719729# US  
+19292056099,,85401069644#,,,,\*719729# US  
(New York)

Dial by your location

- +1 646 931 3860 US
- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US

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Find your local number:

<https://us06web.zoom.us/j/kqlA8ShGF>

**V. DEPARTMENT REPORTS**

(Included in Agenda Package- Not orally presented)

1. Financial
2. Police Department
3. Town Projects/Public Works
4. Code Enforcement
5. Fire Department
6. Utility/Tax Collections
7. Museums

**VI. CONSENT AGENDA**

- A. Consideration to Declare the 2023 Taxes Delinquent.
- B. 2024 – 2025 Budget Calendar
- C. Proposed Budget Amendment – 2024-02
- D. Consideration to Authorize Execution of the Proposed Lease Agreement with Independent Mailing Systems.
- E. Consideration to Authorize Execution of the Proposed Renewal Agreement with CivicPlus.
- F. Consideration to Approve Proposed Resolution 2024-04 to Approve and Accept the Sale of Real Property Located at West Main Street.
- G. Consideration to Approve Proposed Resolution 2024-05 to Approve and Accept the Sale of Real Property Located at 413 Brinkley Avenue.
- H. Consideration to Approve Proposed Resolution 2024-06 to Approve and Accept the Sale of Real Property Located at 411 Brinkley Avenue.

**VII. OLD BUSINESS**

- A. Consideration to Authorize Execution of the Proposed Memorandum of Understanding with the Downtown Development Association for the Installation of the Dog Park Downtown.
- B. Consideration to Authorize Execution of the Proposed Contract with NC Division of Motor Vehicles (DMV) to Operate a License Plate Agency.
- C. Discussion of the Water and Sewer Improvement Projects.

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**VIII. NEW BUSINESS**

A. Discussion of Possible Name Change to the Park on Wilson Street.

B. Upcoming Events

- 1) Main Street Conference
- 2) Schedule next Council Workshop
- 3) Schedule the Harbor Town Celebration

**IX. TOWN MANAGER'S REPORT**

**X. TOWN ATTORNEY'S REPORT**

**XI. ANNOUNCEMENTS FROM MAYOR AND COUNCIL**

**XII. CLOSED SESSION (IF NEEDED)**

**XIII. ADJOURNMENT**