

The **Finance Officer** is appointed by The Town Manager and has the power to perform the duties prescribed for the office of municipal finance officer with reference to G.S. 159-24 and 159-25. The finance officer shall have the following powers and duties:

- Keep the accounts of the local government or public authority in accordance with generally accepted principles of governmental accounting and the rules and regulations of the Commission.
- Disburse all funds of the local government or public authority in strict compliance with this Chapter, the budget ordinance, and each project ordinance and shall pre-audit obligations and disbursements as required by this Chapter.
- Prepare and file with the board a statement of the financial condition of the local government or public authority, as often as may be requested by the governing board or the manager.
- Receive and deposit all moneys accruing to the local government or supervise the receipt and deposit of money by other duly authorized officers or employees.
- Maintain all records concerning the bonded debt and other obligations of the local government or public authority, determine the amount of money that will be required for debt service or the payment of other obligations during each fiscal year, and maintain all sinking funds.
- Supervise the investment of idle funds of the local government or public authority.
- Perform such other duties as may be assigned by law, by the manager, budget officer, or governing board, or by rules and regulations of the Commission.
- Attend any training required by the Local Government Commission under this section.
- Except as otherwise provided by law, all checks or drafts on an official depository shall be signed by the finance officer or a properly designated deputy finance officer and countersigned by another official of the local government or public authority designated for this purpose by the governing board. If the board makes no other designation, the chairman of the board or chief executive officer of the local government or public authority shall countersign these checks and drafts. The governing board of a unit or authority may waive the requirements of this subsection if the board determines that the internal control procedures of the unit or authority will be satisfactory in the absence of dual signatures.

For prior audits contact the Finance Officer at: dorenda.wallace [at] visitplymouthnc.com

2021-2022 Audit 3.87 MB

2019-2020 Audit 1 MB

2018-2019 Audit 736.61 KB

Approved FY 2023 - 2024 Budget 5.54 MB

Approved FY 2022 - 2023 Budget 5.44 MB

Approved FY 2021 - 2022 Budget 5.32 MB

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