

Town of Plymouth

124 EAST WATER - PLYMOUTH, NORTH CAROLINA 27962

TELEPHONE: (252) 793-9101

FAX: (252) 793-6738

TO: Mayor Vershumn “Shawn” Hawkins
Plymouth Town Council

FROM: Joanne Floyd, CMC, NCCMC
Interim Town Manager/Finance Officer/Town Clerk

DATE: June 6, 2020

RE: Revised General Fund Budget – Following the May 21, 2020 Meeting.
Fiscal Year 2020 - 2021

Please find below revisions made to the General Fund Budget following the changes that were discussed during May 21, 2020 recessed meeting. The revised budget decreased \$12,123 from \$3,086,652 to \$3,074,529.

Changes in General Fund Revenues

- Reimbursement of Fire Services increased \$253 from \$120,473 to \$120,726;
- Grant – Fire – Office of the State Fire Marshal (OSFM) decreased \$6,442 from \$30,000 to \$23,558;
- Unrestricted Fund Balance decreased \$80,561 from \$265,089 to \$184,528; and
- Restricted Powell Bill Fund Balance increased \$73,000 from \$52,000 to \$125,000.

General Fund Expenses

- Governing Board

No changes made.

- Administration

This Administration Department decreased from \$440,978 to \$438,978 by reducing Auditing Services \$2,000 from \$32,000 to \$30,000.

Summary Revised Budget General Fund FY 2020 - 2021



- Attorney

No changes. The proposed budget remains the same in the amount of \$85,000.

- Information Technology

The Information Technology Department decreases from \$134,400 to \$117,625 by making the following changes: 1) reduced Internet \$3,000 from \$24,000 to \$21,000; 2) increased Web Page \$25 from \$900 to \$925; 3) decreased Equipment Purchases \$10,500 from \$25,500 to \$15,000; and 4) reduced Contract Services \$3,300 from \$33,000 to \$29,700.

- Building and Grounds

The Building and Grounds Department decreases from \$347,282 to \$321,914 by making the following changes: 1) reducing Department Supplies, \$2,000 from \$10,000 to \$8,000, PD cleaning supplies; 2) increased Maintenance Building and Grounds \$5,000 from \$60,000 to \$65,000, deck repairs at the Port'O Plymouth Museum; 3) reduced Capital Outlay \$25,000 from \$25,000 to \$0, removed deck repairs at the Port'O Plymouth Museum; and 4) reduced Contract Services \$3,368 from \$20,000 to \$16,632, bids received for cleaning services.

- Police Department

The Police Department decreases from \$930,542 to \$897,447 by reducing Capital Outlay \$34,722 from \$34,722 to \$0, vehicle purchase.

- Fire Department

The Fire Department decreases from \$235,393 to \$222,508 by reducing the Office of the State Fire Marshal Grant \$12,885 from \$60,000 to \$47,115.

- Street Department

The Street Department increases from \$320,210 to \$393,210 by increasing Maintenance and Repair Street \$73,000 from \$129,000 to \$202,000. This will allow the following streets to be paved: 1) 100ft of Albemarle Drive; 2) Anne Street; 3) Bradley Road; 4) Fort Williams (from Jefferson to Monroe); 5)

Summary_Revised Budget_General Fund_FY 2020 – 2021



Hyman Lane; 6) Johnson Court; 7) Luvera Street; 8) Sterling Drive; 9) West Avenue (not widening); and 10) Woodlawn Terrace.

- Fleet Maintenance

No changes to the Fleet Department. The proposed budget remains the same in the amount of \$380,987.

- Planning and Zoning

The Planning and Zoning Department increases from \$140,947 to \$145,947 by allocating \$5,000 to a newly added expense line, Engineering.

- Special Appropriations

No changes to the Special Appropriations Budget the proposed budget remains the same in the amount of \$34,900. .

Additional information can be found on the Line Item Request Forms found behind each Department's budget worksheets.

Summary_Revised Budget_General Fund_FY 2020 – 2021

